



# SOUTH AFRICAN INSTITUTE OF DRAUGHTING®

Non Profit Company (2016 / 027567 / 08)

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## APPLICATION FOR UPGRADING OF MEMBERSHIP

To be completed in **CAPITAL LETTERS** and **BLACK** colour only, with reference to Check List

### 1. PERSONAL PARTICULARS

Title - Mr/Mrs/Ms					Surname					
First Names										
Date of Birth	/ / 19		Age			ID Number				
Race Profile	W	C	I	B	O	Gender	F	M	Home Language	
Residential Address										
Suburb						City				
Postal Code					Province					
Postal Address										
Suburb						City				
Postal Code					Province					
Telephone					Facsimile					
Mobile					eMail					
Name - Employer / Business										
Postal Address										
Suburb						City				
Postal Code					Province					
Telephone					eMail					

### 2. DECLARATION

Declaration by Applicant	Commissioner of Oaths Stamp
<p><i>I declare, under oath, that all the information submitted by me in support of this Application is true and correct and is binding on my conscience</i></p> <p><i>I undertake to comply with the Constitution, to promote the interests of the Institute, maintain its good name and adhere to its Code Conduct</i></p> <p><i>My Membership Certificate shall be returned to the SAID upon resignation from the Institute termination of my membership</i></p> <p><i>On resignation from the Institute, I undertake to pay all Fees due until the SAID receives written notice of my resignation and my Membership Certificate</i></p>	
Signature of Applicant	Commissioner of Oaths
Date	

### FOR OFFICE USE ONLY

Date Application Received		Membership Registration #	
Grade		Category	
Executive Officer		Date Certificate Issued	

**3. EDUCATION (highest qualifications for each category)**

Educational Category	Educational Institution	Examination / Course (Senior Cert / Grade 12 / NQF 4, Diploma, etc.)	Year Passed
School			
College			
University			
Draughting College			
Present Studies			N/A

**4. STATUTORY COUNCIL REGISTRATION**

If applicable, tick (√) relevant block(s), and complete details

Statutory Council	√	Title	Registration #
Engineering Council of S A			
S A Council for the Architectural Profession			
S A Council for the Project and Construction Management Professions			
S A Council for the Landscape Architectural Profession			
S A Council for the Quantity Surveying Profession			
S A Council for the Property Valuers Profession			

**5. EMPLOYMENT EXPERIENCE**

Employer	Position Held	From: Date Day/Month/Year	To: Date Day/Month/Year

**6. COMPUTER AIDED DRAUGHTING**

In which CAD software package(s) are you competent ?	
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### CHECK LIST

I declare that all the information submitted by me, in support of this Application, is true, correct and is binding on my conscience.

Signed: ..... Date: .....

Name (PRINT): .....

SAID Membership Number

Documents and drawings, *not bound in book form*, required for upgrading of membership application

- All documents, except drawings, must be **CERTIFIED COPIES** of the original documents
- Drawings - limited to size A3 / A2 only, comprising 2 different sets of projects - see note below
- All required documents / drawings to be ticked (✓) on list below and to be sent by **REGISTERED POST** only - no eMails or fasimiles will be accepted
- ♣ Affidavits, signed and stamped by a Commissioner of Oaths, to be submitted where required documents are unavailable (refer ♣ below)

Document (s)		FOR OFFICE USE ONLY			Documentation Notes
		Date Received	Included		
Tick (✓) Document(s) / Drawings sent	✓		Yes	No	
<b>Application Form</b> Completed, where applicable, to be signed and dated in the presence of a Commissioner of Oaths					
<b>Identification Document or valid Passport</b> Foreign applicants to submit all pages of passport ♣ Affidavit: If neither documents are available, as a driving licence will not be accepted					
<b>Post Basic Qualifications</b> Certificate(s) / diploma(s) / degree received after membership registration of SAID					
<b>Letter(s) of Reference / Certificate(s) of Service</b> Previous and current employer(s), after membership registration of SAID ♣ Affidavit: Employer(s), service dates and type of work done					
<b>Drawings</b> Limited to size A3 / A2 only - 2 different sets of projects Each copy to be signed and dated by applicant and supervisor with names printed and supervisor's professional designation and registration number					
<b>Self Employed</b> All documentation of registered business - (Pty) Ltd, CC, etc ♣ Affidavit: Name, trade name, dates and type of work undertaken					
<b>Statutory Council Registration</b> Certificate(s), if applicable (refer 4. on page 2 of Application)					
<b>Curriculum Vitae</b> Current, Comprehensive document to be supplied					
<b>Proof of Payment of SAID transfer fee</b>					
<b>membership fee</b>					