



# SOUTH AFRICAN INSTITUTE OF DRAUGHTING®

Non Profit Company (2016 / 027567 / 08)

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## APPLICATION FOR UPGRADING OF STUDENT MEMBERSHIP

To be completed in **CAPITAL LETTERS** and **BLACK** colour only, with reference to Check List

### 1. PERSONAL PARTICULARS

Title - Mr/Mrs/Ms					Surname					
First Names										
Date of Birth	/ / 19		Age			ID Number				
Race Profile	W	C	I	B	O	Gender	F	M	Home Language	
Residential Address:										
Suburb						City				
Postal Code					Province					
Postal Address										
Suburb						City				
Postal Code					Province					
Telephone					Facsimile					
Mobile					eMail					
Name - Employer / Business										
Postal Address										
Town						City				
Postal Code					Province					
Telephone					eMail					

### 2. DECLARATION

Declaration by Applicant	Commissioner of Oaths Stamp
<p><i>I declare, under oath, that all the information submitted by me in support of this Application is true and correct and is binding on my conscience</i></p> <p><i>I undertake to comply with the Constitution, to promote the interests of the Institute, maintain its good name and adhere to its Code of Conduct</i></p> <p><i>My Membership Certificate shall be returned to the SAID upon resignation from the Institute or termination of my membership</i></p> <p><i>On resignation from the Institute, I undertake to pay all Fees due until the SAID receives written notice of my resignation and my Membership Certificate</i></p>	
Signature of Applicant	Commissioner of Oaths
Date	

### FOR OFFICE USE ONLY

Date Application Received		Membership Registration #	
Grade		Category	
Executive Officer		Date Certificate Issued	

**3. EDUCATION (highest qualifications for each category)**

Educational Category	Educational Institution	Examination / Course (Senior Cert / Grade 12 / NQF 4, Diploma, etc.)	Year Passed
School			
College			
University			
Draughting College			
Present Studies			N/A

**4. STATUTORY COUNCIL REGISTRATION**

If applicable, tick (√) relevant block(s), and complete details  
If none are applicable, leave blank

Statutory Council	√	Title	Registration #
Engineering Council of S A			
S A Council for the Architectural Profession			
S A Council for the Project and Construction Management Professions			
S A Council for the Landscape Architectural Profession			
S A Council for the Quantity Surveying Profession			
S A Council for the Property Valuers Profession			

**5. EMPLOYMENT EXPERIENCE**

Employer	Position Held	From: Date Day/Month/Year	To: Date Day/Month/Year

**5. COMPUTER AIDED DRAUGHTING**

In which CAD software package(s) are you competent ?	
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### CHECK LIST

I declare that all the information submitted by me, in support of this Application, is true, correct and is binding on my conscience.

Signed ..... Date .....

Name (PRINT) .....

SAID Membership Number

Documents and drawings, *not bound in book form*, required for upgrading of student membership application

- All documents, except drawings, must be **CERTIFIED COPIES** of the original documents
- Drawings - limited to size A3 / A2 only, comprising 2 different sets of projects - see note below
- All required documents / drawings to be ticked (✓) on list below and to be sent by **REGISTERED POST** only - no eMails or facsimiles will be accepted
- ♣ Affidavits, signed and stamped by a Commissioner of Oaths, to be submitted where required documents are unavailable (refer ♣ below)

Document (s)		FOR OFFICE USE ONLY			
		Date Received	Included		Documentation Outstanding
		Yes	No		
<b>Tick (✓) Document(s) / Drawings sent</b>	✓				
<b>Application Form</b> Completed, where applicable, to be signed and dated in the presence of a Commissioner of Oaths					
<b>Identification Document or valid Passport</b> Foreign applicants to submit all pages of passport ♣ Affidavit: if neither documents are available, as a driving licence will not be accepted					
<b>Post Basic Qualifications</b> Certificate(s) / diploma(s) / degree received after membership registration of SAID					
<b>Employment</b> Letter(s) of Reference / Certificate(s) of Service Previous and / or current employer(s) after membership registration of SAID ♣ Affidavit: Employer(s), service dates and type of work done					
<b>Drawings</b> Limited to size A3 / A2 only - 2 different sets of projects Student projects are accepted Each copy to be signed and dated by applicant with name printed If employed, each copy to be signed and dated by applicant and supervisor with names printed and supervisor's professional designation and registration number					
<b>Statutory Council Registration</b> Certificate(s), if applicable (refer 4. on page 2 of Application)					
<b>Proof of Payment of SAID transfer fee</b>					
<b>membership fee</b>					